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## Canteen

Status: September 2014  
Education Sub-Committee

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### Rationale:

The RHPS Canteen reflects the value the school places on healthy eating practice. Parents, teachers and students will work together to support a whole-school approach to building a school culture in which students actively choose nutritional food and a healthy lifestyle, consistent with the Australian Dietary Guidelines for Children & Adolescents in Australia, as well as DEECD's School Canteens & Other School Food Services Policy.

### Aims:

The RHPS Canteen aims to:

- Provide an enjoyable, nutritious & attractively presented selection of food & drink at reasonable prices.
- Promote & encourage healthy food options.
- Comply with the current food safety & hygiene regulations.
- Encourage Mutual Respect among all personnel using canteen facilities.

### Guidelines:

- The Canteen will provide foods consistent with the DEECD School Canteens & Other School Food Services Policy. This includes:
  - No sale of confectionary or drinks containing high levels of sugar or caffeine.
  - Foods categorised as "Green" (Everyday Foods) are offered daily. A wide range of these foods will be the main choices on the canteen menu.
  - Foods categorised as "Amber" (Select Carefully Foods) will not dominate the canteen menu.
  - Foods categorised as "Red" (Occasional Foods) will be offered no more than twice a term. They will not be available to be purchased over the counter.

### Implementation:

1. The school curriculum shall address health and nutrition issues to encourage students to develop healthy eating habits.
2. The canteen shall source from companies, and provide students with foods that have minimal packaging in an effort to reduce waste.
3. The canteen shall provide information on changes to the menu via School Newsletter.
4. The canteen is to be self-supporting and profits derived from its operation shall be incorporated into the total school budget to be used in the best educational interests of Rolling Hills Primary School.
5. School Council has the responsibility for the operation of the canteen. This will be exercised through the Canteen manager, its Sub-Committee and volunteer staff.
6. The Canteen Sub-Committee will review and re-issue operational statements that will deal with all aspects pertaining to the management and daily routine in the running of the canteen. The Sub-Committee shall report any structural defects within the canteen to the Principal.
7. The Canteen manager will have the responsibility of counting money and recording it on a daily record sheet in the presence of the Business Manager.
8. Canteen will promote 'Waste-wise' practices in purchasing, minimizing rubbish and promoting 'reduce, reuse, and recycle' in its operation.

# Policies



9. Risk Management practices, which must be closely adhered to, enabling coverage of a range of areas:
10. No parent volunteer will be allowed to bring a child inside the canteen.
11. A chemical register is to be maintained of all chemicals stored & used in the canteen.
12. All hazardous substances & dangerous goods must be stored in a secured area.
13. Implementation of safety measures including the use of appropriate Personal Protective Equipment (PPE) in accordance with the Material Safety Data Sheets.
14. All items of electrical equipment shall be subject to regular inspection under the Occupational Health & Safety Act (AS/NZS 3760:2001)
15. Under the Food Safety Program (Food Safety Act 1984, amended 1997) the Coordinator(s) to be competent in Food Safety (undertaken registered training course) & all food handlers to understand the mandated Food Safety Procedures, including wearing gloves.
16. Canteen volunteers & management are aware of special dietary requirements, e.g., anaphylactic, vegetarian, gluten free requirements. Parents are encouraged to liaise with Canteen Manager as per directions on the canteen menu.

## **Evaluation:**

The School Canteen Policy shall be reviewed annually with a major review undertaken every 3 years by the Education Sub-Committee of School Council.

## **References:**

- Go For Your Life - <http://www.goforyourlife.vic.gov.au/>  
Australian School Canteen Association (ASCA) – [www.asca.com.au](http://www.asca.com.au)  
Nutrition Australia (Advisory Service) – [www.nutritionaustralia.org](http://www.nutritionaustralia.org)  
Business Victoria – [www.business.vic.gov.au](http://www.business.vic.gov.au)  
<http://www.education.vic.gov.au/school/principals/management/Pages/canteenfoodpolicy.aspx>